

**RECEIVABLES CREDIT/DEBIT MEMO FORM**

**Note: Complete this form electronically and use the drop down menus when provided.**

Today's Date:	August 29, 2012		
Station:	KMBC		Drop Down
Sales Region:	LOCAL		Drop Down
Agency:	Media Strategies & Research		
Advertiser:	McCaskill/D/US Senate		
Invoice #	945552	Net Invoice Amount	\$23,842.50
Invoice Date		Amount Paid	\$23,842.50
		Adjustment to Gross Billing	(\$1,600.00)
		Adjustment to Net Billing	(\$1,360.00)
AE Name:	Jeff Kitzsteiner		
SM Name:	Jeff Hoyt		
Reason for DEBIT/CREDIT:	ORDER INPUT ERROR		Drop Down
	(Field Required - must use drop down list)		

**EXPLANATION (Please explain in detail):**

Correcting lines 3,5,7,8,9,13, & 18 to reflect the same rates as Akin/R/US Senate. See attached order change.

Revised invoice required? \_\_\_\_\_

**REQUIRED APPROVALS:**

Local AE	Local Sales Region	(Web & Mobile when applicable)
LSM	Local Sales Region	(Web & Mobile when applicable)
NSM	National Sales Region	(Web & Mobile when applicable)
DSM	Digital Sales Region	Web & Mobile optional/station's discretion
GSM	All debits/credits	except Retrans & Non Sales region
Regl Controller	All debits/credits	

Form with all required approvals emailed to Regional C&C Manager

Input to Wide Orbit on: \_\_\_\_\_ by \_\_\_\_\_

## ORDER CHANGE

Candidate: McCaskill For Senate 2012

KMBC-TV Contract #: 945552

Agency Estimate #: 11674

Flight Dates: 8/27/12 - 9/1/12

[illegible]

Original Gross: \$28,050.00

Original Net: \$23,842.50

Revised Contract Cost: (gross) \$26,450.00

Revised: (net) \$22,482.50

Due Candidate: (gross) \$1,600.00

Due Candidate: (net) \$1,360.00

Due Station: (gross) \_\_\_\_\_

Due Station: (net) \_\_\_\_\_